

To: All groups requesting the use of town fields
From: Recreation Department
Re: Application - Town Fields

Enclosed are application forms for the use of town fields. Please submit an application fee in the form of a check or money order to: Town of Stoughton in the amount of \$10.00 for a single event or \$25.00 for multiple events. Your APPLICATION FEE MUST be submitted with your application(s) for field use. We are unable to process applications which are not accompanied by the application fee.

Be advised that the football field and stadium, and soccer field inside the track area adjacent to the High School are controlled by the school department.

Please fill out a form for each field requested and return the application fee to the Recreation Department office.

Due to the increasing number of applications we receive each year, the following policy will remain in effect.

1. If your organization had the facility last year and are 100% Stoughton residents, you will have first preference this year.
2. All applications received by the deadline will be scheduled. However, if a group of 100% Stoughton residents applies they will also be considered.
3. Any group applying after the deadline must accompany their request with a roster including names and addresses of all participants.
4. The Recreation Department will attempt to resolve conflicts in a just manner. Conflicting groups may be called to meet with the Recreation Director to resolve the conflicts.
5. Abuse of town fields (i.e. littering vehicle trespassing, drinking of alcoholic beverages) will not be tolerated. Groups in violation of this rule may have their permit revoked.
6. Groups who failed to pay fees from a previous year will not be given consideration for field use.
7. Checks for application/usage fees returned to the Town for insufficient funds are assessed a \$25.00 fee. Payment will only be accepted in cash or money order.

Thank you for your cooperation.

TOWN OF STOUGHTON
STOUGHTON RECREATION DEPARTMENT
FACILITY PERMIT

Responsible Person: _____ Group: _____
Address _____ Phone: _____
Date: _____

I. Field(s) Requested (circle one) Day(s) of Week (circle)

Hansen
Gibbons I (behind school) Monday
Gibbons II
Gibbons Soccer Tuesday
Dawe
South Wednesday

* West School Athletic Complex Thursday

Diamond I
Diamond II Friday
Diamond III
Diamond IV Saturday

Baseball Field Sunday
Practice Baseball Diamond

Multi Purpose Field (Flag Football)

Halloran Park

II. Dates Requested: _____

III. Times Requested: _____

* PLEASE NOTE ATTACHED FEE FOR FACILITY USE.

Stoughton Recreation Department

Athletic Field User Fee Rates

Application Fee for All fields:

1. Single Event: **\$10.00**
2. Multiple Events/
Multiple Fields **\$25.00**

User Fee, West School Athletic Complex:

1. In-town organized Adult League: **\$10.00** per person/permit
2. In -town Business Group **\$20.00** per game/activity
3. Out of town Group **\$40.00** per game/activity
4. Lighted Field: Any group playing under the lights at Diamond #1 must pay an additional charge of **\$15.00** per game/activity.

Application fees are to be paid at the time of application.

User fees are to be paid at the time of the issuance of the field permit.

Checks are payable to: Town of Stoughton